The Task Force on Court Facilities
455 Golden Gate Avenue, San Francisco, CA 94102-3660

MEETING AGENDA
TASK FORCE MEETING #9
December 8 & 9, 1999

DoubleTree Hotel Costa Mesa
3050 Bristol Street
Costa Mesa, California 92626
(714) 540-7000

LIMITED PUBLIC SEATING
Public sessions are designated "OPEN"

Type of Meeting: Task Force Meeting	**Chair:** Justice Daniel J. Kremer, Administrative Presiding Justice, Court of Appeal, Fourth Appellate District **Judicial Council Project Coordinator:** Mr. Robert D. Lloyd, Senior Facilities Planner, AOC

Meeting Objectives:
- Review the legislation and work plan
- Approve Preliminary Determination – Appellate Court Facility Guidelines & Facility Guidelines for Technology in the Courthouse
- Agree upon facility evaluation process
- Agree upon county planning process
- Agree upon changes to Task Force organization and meeting schedule
- Listen to recent facilities development experience of local county and/or court officials
- Identify and define issues related to county and state ownership in Finance Committee meeting

Wednesday, December 8, 1999

TASK FORCE MEMBER SIGN-IN (Coffee & Pastry)	**TASK FORCE MEMBERS/STAFF**	**9:30 - 10:00 am**

OPENING REMARKS
"Old Business"
   - Review meeting report from Task Force Meeting #8
   - Review/approve Appellate Court Guidelines
   - Review/approve Technology Guidelines
   - Review comments on Trial Court Guidelines
Overview of this session
	Justice Daniel J. Kremer
	(Open)
		10:00-10:15 am

REVIEW OF WORK PLAN AND SCHEDULE
Work required by AB 233
   - Evaluation and planning
   - Mitigation of need for additional court facilities
   - Finance, organization and implementation
Task Force organization and meeting schedule
   - Committee structure realignment concept
   - Proposed schedule for completion of study
   - Schedule for Task Force and committee meetings
   - Typical Task Force meeting agenda
   - Proposed committee assignments
	Mr. Robert Lloyd-AOC
	Mr. Jay Smith – DMJM
	(Open)
		10:15 – 11:30 am

Wednesday, December 8, 1999 (continued)

FACILITY EVALUATION PROGRESS REPORT - Evaluation process - San Mateo County example	**Various - DMJM (Open)**	**11:30 – 12:30 pm**
LUNCH PRESENTATION (in meeting room) Presentation by local county and/or court officials	**TASK FORCE MEMBERS/STAFF**	**12:30 – 1:15 pm**
PRESENTATION by San Mateo County officials	**Various - DMJM (Open)**	**1:30 – 2:15 pm**
COUNTY PLANNING PROGRESS REPORT - County plan process - San Mateo County examples	**Various - DMJM (Open)**	**2:15 – 3:30 pm**
AFTERNOON BREAK	**TASK FORCE MEMBERS/STAFF**	**3:30 – 3:45 pm**
COUNTY PLANNING PROGRESS REPORT - Continued	**Various - DMJM (Open)**	**3:45 – 4:30 pm**
DISCUSSION AND VOTE - Facility evaluation process - County planning process and content - Task Force organization and meeting schedule	**Justice Daniel J. Kremer (Open)**	**4:30 – 5:00 pm**
PUBLIC COMMENT PERIOD	**Justice Daniel J. Kremer (Open)**	**5:00 – 5:15 pm**
DINNER (at hotel)	**TASK FORCE MEMBERS/STAFF**	**6:30 – 8:30 pm**

Thursday, December 9, 1999

TASK FORCE MEMBER SIGN-IN **Assemble at 7:30 am for transport to historic courthouse**	**TASK FORCE MEMBERS/STAFF**	**7:30 – 7:45 am**
HISTORIC COUNTY COURTHOUSE (Coffee/Pastry) **PRESENTATION BY UNIFICATION WORKING GROUP**	**Hon. Stephen Dombrink (TASK FORCE MEMBERS AND STAFF)**	**7:45 – 8:45 am**
LOCAL COURT TOUR - Orange County Courthouse	**TASK FORCE MEMBERS/STAFF**	**9:00 – 11:00 am**
RONALD REGAN FEDERAL COURTHOUSE – TOUR AND LUNCH	**TASK FORCE MEMBERS/STAFF**	**11:15 – 12:15 am**
PHASE 5 COMMITTEE REPORT (at Hotel)	**Mr. David Janssen – (Open)**	**12:30 – 12:45 am**
CLOSING REMARKS	**Justice Daniel J. Kremer (Open)**	**12:45 – 1:00 pm**

Committee meetings
- Finance and Implementation
- Proposed Facility Evaluation/Planning committees (if approved by Task Force):
  - 12:30 – 1:30 as one group
  - 1:30 – 3:00 as individual committees
	**Various
	(Open)**
		**Finance:
		1:00 – 4:00 pm**
		
		**Others:
		1:00 – 3:00 pm**